

# Notice of a Meeting

## Performance Scrutiny Committee

Thursday, 8 November 2018 at 10.00 am

Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND

### Membership

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

### Councillors:

Nick Carter  
Mike Fox-Davies  
Tony Illott

Liz Leffman  
Charles Mathew  
Glynis Phillips

Emily Smith  
Michael Waine  
Liam Walker

**Notes:** *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

**Date of next meeting:** 13 December 2018

### What does this Committee review or scrutinise?

- The performance of the Council and to provide a focused review of:
  - Corporate performance and directorate performance and financial reporting
  - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

### For more information about this Committee please contact:

Chairman	- Councillor Liz Brighthouse E.Mail: <a href="mailto:liz.brighthouse@oxfordshire.gov.uk">liz.brighthouse@oxfordshire.gov.uk</a>
Policy & Performance Officer	- Katie Read, Senior Policy Officer 07584 909530 <a href="mailto:katie.read@oxfordshire.gov.uk">katie.read@oxfordshire.gov.uk</a>
Committee Officer	- Colm Ó Caomhánaigh, Tel 07393 001096 <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a>



Yvonne Rees  
Chief Executive

October 2018

**About the County Council**

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

### **About Scrutiny**

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 6 September 2018 and to receive information arising from them.

4. **Petitions and Public Address**

5. **Establishing a Joint Sub-Committee for the Fit For The Future Programme (Pages 9 - 14)**

10.05

In October 2018, Cabinet agreed an implementation strategy for the Council's new Operating Model that had itself been previously endorsed at the September Cabinet meeting.

The Performance Scrutiny and Audit and Governance Committees have taken an active role in the development of the Fit for the Future programme as the programme's implementation and the functionality of the new Operating Model will have significant implications across the areas of responsibilities of both committees. Both committees are therefore expected to continue their roles of monitoring and of challenging performance, delivery, reporting and control. The October Cabinet report noted that the Committees may wish to consider how they are organised through the life-time of the programme, including the potential establishment of individual or joint sub-committees as the business of the Committees demands.

This report considers the requirements for new arrangements and proposes the establishment of a Joint Sub-Committee. This same report is being considered by the Performance Scrutiny on 8 November and Audit and Governance Committee on 14 November.

**The Committee is RECOMMENDED to:**

- a) **Agree to the establishment of a joint Sub-Committee of the Performance Scrutiny and Audit & Governance Committees as set out in paragraphs 18-20.**
  - b) **Agree to the terms of reference set out in Annex 1.**
6. **Commissioning Mental Health Social Work Services**

10.20

The Committee will receive a verbal update on the new partnership arrangements with the provider of mental health assessments.

## 7. **Community Safety and Risk Management (Pages 15 - 30)**

10.30

The Fire and Rescue Services Act 2004 requires the Secretary of State to prepare a Fire and Rescue National Framework to which Fire Authorities must have regard when discharging their functions. The 2018 Framework requires each Fire and Rescue Authority to produce a publicly available Intergrated Risk Management Plan (IRMP). Within Oxfordshire Fire and Rescue Service (OFRS) we have called this our Community Risk Management Plan (CRMP) to make it more meaningful to the public. This report proposes a number of projects to be included within the Fire Authority's CRMP for the fiscal year 2019-20.

**The Committee is RECOMMENDED to approve the CRMP action plan.**

## 8. **Safeguarding Adults (Pages 31 - 46)**

11.00

The Oxfordshire Safeguarding Adults Board is required to report annually on the work of the Board and of its partners, assessing the position of the partnerships in relation to the safeguarding adults at risk within Oxfordshire.

**The Committee is RECOMMENDED to**

- a) **Note that the adult safeguarding partnership is working across Oxfordshire and that work undertaken by the Board and its partners has resulted in a 9% decrease in safeguarding concerns being referred into the Local Authority, reversing a six-year trend of an annual 30% increase in concerns year-on-year; and**
- b) **Note the priorities for 2018-19.**

## 9. **Safeguarding Children - Annual Reports (Pages 47 - 134)**

11.30

Local Safeguarding Children Boards were set up under the Children Act 2004 to co-operate with each other in order to safeguard children and promote their welfare. The Oxfordshire Board is led by an independent chair and includes representation from all six local authorities in Oxfordshire, as well as the National Probation service, the Community Rehabilitation Company, Police, Oxfordshire Clinical Commissioning Group, Oxford University Hospitals NHS Trust, Oxford Health NHS Foundation Trust, schools and Further Education colleges, the military, the voluntary sector and lay members.

This paper highlights findings from the Board's annual report on the effectiveness of local arrangements to safeguard and promote the welfare of children in Oxfordshire. It also includes themes from two of the Board's multi-agency subgroups: the the Case Review and Governance subgroup and The Performance, Audit and Quality Assurance subgroup.

The OSCB annual report will be considered at Cabinet, the Health and Wellbeing Board

and the full Council.

**The Committee is RECOMMENDED to note these annual reports and provide any comments.**

**10. Children Missing from Home or Care in Oxfordshire (Pages 135 - 144)**

To be taken with Item 9.

This report provides a strategic update on the number of children reported as missing from home, care and school in Oxfordshire, including children looked after by Oxfordshire County Council. It covers the period between 01<sup>st</sup> January 2018 and 31<sup>st</sup> June 2018.

The report focuses on the main patterns, trends and concerns across the county which will be of note to the strategic leads. It covers best practice in line with the agreed 'joint protocol' and current risks or shortfalls and how these are being managed to ensure compliance with the relevant guidance issued by the Department for Education (DfE) and the College of Policing.

**The Committee is RECOMMENDED to note the report.**

**11. Cabinet Response to the Young Carers Deep Dive recommendations**

12.45

Cabinet reviewed the recommendations from the young carers scrutiny deep dive on 16 October and deferred a decision on these, pending further work by the Committee and a further report back to Cabinet. In particular, Cabinet was keen for the deep dive group to gather the views of young carers and ensure these are reflected in the report.

The Chairman of the deep dive group will outline the proposed next steps for this work.

**12. Committee work programme (Pages 145 - 148)**

12.55

To agree the committee's work programme for future meetings based on key priorities and discussion in the meeting.

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.